




Keynote for iPad: *Creating a Presentation*

Keynote is an app designed by Apple that helps you create dynamic and visually engaging slide presentations on a mobile device. Add and arrange images, text and animations by pinching, dragging and scrolling. Share wirelessly with an Apple TV using mirroring, or attach to a projector for easy viewing in class.

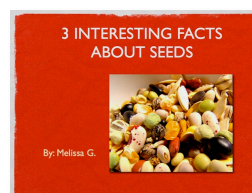
Keynote can be purchased for \$9.99 from the App Store on the iPhone or iPad with iOS 5.0 software update or later.

Getting Started

When beginning a presentation, decide what look or theme you would like the slides to have. Keep the content simple and to the point, always keeping the intended audience in mind. By adding shapes, images or videos, along with slide builds and animations, a **visually-stimulating learning experience** can be created in no time.

- Tap on the Keynote app to open it. 
- To create a new presentation, tap on the plus sign in the top left corner of the screen.
- Tap “Create Presentation.”
- Choose a Theme from the available choices. Darker themes work well for photo-driven presentations.

Theme Selection




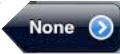
Slide Theme

Adding Content

- To add a title, double-tap on existing text and type in the space provided.
- To change font type, size or color, press and hold on the text.
- Choose the “Select All” option.
- Tap on the “Inspector” button. You can increase/decrease the size, make it bold/italic/underlined, etc. In the “Style” section of the Inspector. You may even choose one of the preset styles from the gray “Paragraph Style” area.

Slide Animation

Add a Slide Transition:


- Tap the Animation button  in the toolbar in the top-right corner of the screen.
- Tap a slide thumbnail image in the left sidebar.
- A button will appear. 
- Tap the button and choose the transition you would like to use from the list that appears.

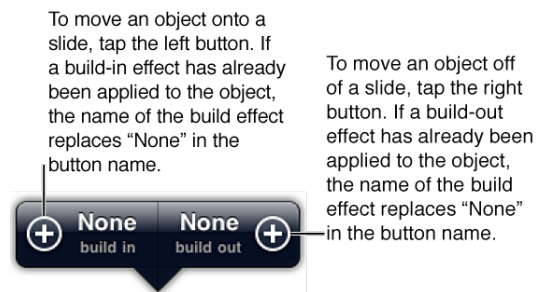


Tap “Options” to customize the transition.

- Tap “Done” in the top-right corner of the screen.
- An orange triangle will appear on the slide thumbnail in the left sidebar indicating that a transition is in effect.

Add an Object Animation:

- Tap a slide thumbnail image in the left sidebar.
- Tap the Animation button  in the toolbar in the top-right corner of the screen.
- Tap an object (image, shape, text box, etc.) on the slide.
- Two buttons will appear. (Choose “build in” to move an object onto a slide. Choose “build out” to move an object off of a slide.)



- Tap the name of the effect that you would like to use. A preview will play automatically.
- Tap “Options” to adjust how long you want the animation to play and when you want the build to start (“On Tap” or “After Transition”).
- When finished, tap another object on the slide or a different slide thumbnail to add a second build, or tap “Done” in the top-right corner of the screen.


(The slide’s thumbnail image on the left will have three dots indicating that an object build is in place.)


Presenting

Keynote is designed to help both you and your students create presentations on **individual iPads**, without relying on a computer or saving to a flash drive.

Presentations and slideshows can be shown directly from the iPad or from an external projector or TV. When connected, the iPad will show a “Presenter Display,” where you can see presenter notes or a preview of the next slide.



- To begin playback, tap the desired starting slide and then tap  in the toolbar.
(When plugged in to an external display, Keynote will be in Presenter Mode.)
- To go to the next slide, tap once or swipe over the slide from right to left. To go back to the previous slide, swipe to the right.
- To end the presentation, pinch your fingers on the screen.

(When in Presenter Mode, end the presentation by tapping on  in the corner of the screen.)